

Memorandum



TO: Distribution List

FROM: Bryan Tippie, Budget Director

DATE: November 23, 2005

Re: Minutes of the November 3, 2005 Finance Committee Meeting

Committee Members present: Mr. Ray Graham

The Finance Committee met on November 3, 2005, at 4:00 p.m. in the Warren Green Building, 2nd Floor Conference Room at 10 Hotel Street. This document reflects the official minutes of that meeting.

County Treasurer's Report: Beth Ledgerton, Treasurer, presented the Treasurer's Report for the Finance Committee's consideration.

County Attorney's Report: Jeanette Irby, County Attorney's Office, presented the County Attorney's Report for the Finance Committee's consideration.

Consent Agenda

Supplemental Appropriations:

The following supplemental appropriations were considered for forwarding to the Board of Supervisors for their action unless otherwise noted.

FY 2006

School Division - \$92,486

\$92,486 from State funds was approved for appropriation to the School Division to mitigate anticipated shortfall in transportation fuel costs.

Transfers:

None

Regular Agenda

Supplemental Appropriations:

FY 2006

1. County Administration - \$400,000

\$400,000 from Real Estate Reassessment Growth was approved for appropriation for additional Jail and Courthouse projects costs. This action however is under further review and will be submitted at a later date for final funding approval.

2. General Services – \$94,140

\$94,140 from the unexpended FY 2005 Comprehensive Maintenance Program funding was approved for appropriation to support projects not completed last year.

3. Environmental Services – \$9,600

\$9,600 from FY 2005 Insurance Recovery was approved for carryover appropriation to replace a vehicle damaged by a falling tree.

4. Conservation Easement Service District - \$689,656

\$689,656 from unexpended FY 2005 Purchase of Development Rights (PDR) funding was approved for carryover to FY 2006 for PDR purposes.

5. Fire and Emergency Services (F&ES) - \$2,646

\$2,646 from a FY 2005 Insurance payment was approved for appropriation to repair a vehicle struck by lightning.

6. Airport - \$788,223

\$633,036 from State funds and \$155,187 from Lease Holder funds was approved for appropriation to construct the 4th T-Hanger at the Airport.

**Transfers:
FY 2006**

1. Parks & Recreation - \$134,769

- a. \$105,000 from the Contingency Reserve was approved for transfer to P&R Comprehensive Maintenance Program for projects not completed in FY 2005 (\$73,000) and for a Feasibility Study of the Raymond Farm (\$32,000).
- b. \$29,769 from the P&R adopted budget was approved for internal transfer to realign appropriations.
- c. \$35,000 from the Contingency Reserve was approved for transfer to P&R to conduct an Archeological Research Study at Rappahannock Landing.

2. County Administration - \$61,688

\$61,688 from the Contingency Reserve was approved for transfer to Community Development for an Assistant Director position. This funding amount provides six (6) months of salary and benefits for this new position.

Comments

1. Finance:

Health Insurance – Vivian McGettigan, Finance Director, provided the Health Insurance Fund summary. Health insurance costs for October increased 8.5% over same period in the prior year. Average monthly expenditure for FY 2006 is \$1,023,879.

2. Budget:

- a. Revenue Report – Bryan Tippie, Budget Director provided the Revenue Report. The Revenue Committee met last week and identified an estimated

net increase of \$892,000 in General Fund revenue above the budgeted amount for FY 2006. Major contributors were Public Service and Personal Property Tax. BPOL Tax and Interest Income revenue were also projected to be greater than the amount budgeted.

- b. Opal Water Testing – Mr. Tippie briefed on a request from Water Sewer Authority (WSA) to fund the next step in the Opal Service District water study. The hydro-geological study has been completed with two proposed production wells identified. The next phase of the study would be a Preliminary Engineering Report on the project at an estimated cost of \$60,000. Further study of this request will be undertaken to assess the financial feasibility of the project.

3. Commissioner of Revenue:

Public Service – Power Plants – Ross D’Urso, Commissioner of Revenue discussed how the State assesses the County’s Public Service property and the resulting revenue is determined. Included are gas lines, rail roads, and power plants which are assessed each year and to which the local tax rate is applied. The assessed value is projected to increase with the CY 2006 reassessment and the revenue generated would also increase.

**The next Finance Committee Meeting will be
December 1, 2005 at 4:00 p.m.**